

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS' MEETING
August 25, 2026
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:20 pm to 4:58 pm to discuss personnel, litigation and real property matters.

Attending this meeting were Supervisors, Supervisor Bronwyn Kolovich , Harlan Shober and Frank Wise. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor, Jennifer Slagle-Director of Engineering and Joseph Sites; Township Engineer; Jamie Rozzo, Recording Secretary; Building Code Official, Scott Heckman Absent: Public Works Director, Edward Jeffries; Parks and Recreation Director, Angela O'Conner

VISITORS TIME

Mike Fausti 103 Piatt Estates Drive asked if we have talked to Eddy Homes about lot 107, is the paving complete, will lines be painted, and is public works trimming the trees on Allison Hollow.

The Solicitor is handling the Eddy Homes issue. The paving is done on Allison Hollow from Pike Street to approximately Arthur Road. Public Works has some repairs to perform on the opposite side from Old Hickory to Arthur. They will be painting the lines. They will also be trimming the trees in the near future.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the modification request from Summerfield Woods, LP from approved land development plan dated June 27, 2017 as it is not required per, §293-19 B.5., Design Criteria for Stormwater Management Controls of Chapter 293 of the Chartiers Township Code of Ordinances, Stormwater Management until the September 22, 2026 meeting. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve with the conditions the Gauthier Lot Consolidation Minor Subdivision Plan conditional upon satisfaction of the outstanding items in the Director Engineering and

Planning's letter dated August 17, 2026. All Supervisor's voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to TABLE the Central Christian Academy Lot Consolidation Minor Subdivision Plan conditional upon satisfaction of the outstanding items in the Director Engineering and Planning's letter dated June 11, 2026. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: No Reports

SUPERVISOR REPORTS:

Mrs. Kolovich

Mr. Wise

Mr. Shober

The Township is acting on McBurney Road. Notices are being sent to property owners, and Chartiers has scheduled televising on the Township line. Flooding has been an issue for over 70 years in this area, but Chartiers is working with Canonsburg to address this issue.

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular Meetings of July 14, 2026 and July 28, 2026, as presented. All Supervisors voted yes. The motion carried 3-0.

OLD BUSINESS:

1. Public Hearing Welsh Road Conditional Use Application

The Regular Board of Supervisor's Meeting was adjourned into the Public Hearing on the Conditional Use for Home Occupation – Hair Salon conditional use at 220 Welsh Road

Jennifer Slagle entered the following items into the record

- Conditional use application and narrative received by the Township on June 25, 2026
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"
- Proof of publication for the Public Notices for this hearing as printed in the Observer Reporter on August 14th and August 18th, 2026

- The neighboring property owner public notice letters, mailing list, and map dated August 14, 2026
- Photos of property Posting dated August 17, 2026
- Township Review Letter dated July 7, 2026
- Planning Commission meeting of July 21, 2026, recommending approval of the proposed Home Occupation for a hair salon

The applicant gave her testimony on the conditional use. She will be opening a skin care spa at her home. This will be separate from the rest of her dwelling. In the future she may add a massage therapist but currently plans to operate the skincare by herself. These appointments will be scheduled and will not negatively impact on the neighbors.

She answered the Boards questions om neighborhood impact.

There was no Public Comment.

The Public Hearing on the Conditional Use for Home Occupation – Hair Salon conditional use at 220 Welsh Road was adjourned into the Regular Board of Supervisors Meeting at 5:14 pm

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve with conditions the Conditional Use Application for a home for a salon at 220 Welsh Road as recommended by the Planning Commission at their meeting of July 21, 2025. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 1. (FINAL) from Lowtis Excavating in the amount of \$6,119.17 for the West Grant St. sewer repair project. All Supervisors voted yes. The motion carried 3-0.
- 4.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept, with regret, the resignation of Gerald Chambers from the Chartiers Township Planning Commission. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept, with regret, the resignation of Judy Taylor from the Position of Township Treasurer. All Supervisor's voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Memorandum of Understanding with the Chartiers Township Police Department for the addition of a K-9 Officer position. All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to purchase a Ford Explorer from Canonsburg Borough in the amount of \$11,000 to serve as the Building Code Official Vehicle. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Deduct meter request from Randal Gossic for 1004 Mano O'War Ct. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Right of Entry with Jean Deep for 98 McBurney Road for pipe, cleaning, repair/replacement/removal for flood mitigation purposes. All Supervisor's voted yes. The motion carried 3-0.
7. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Right of Entry with George and Jennifer Peterson for 106 McBurney Road for pipe, cleaning, repair/replacement/removal for flood mitigation purposes. All Supervisors voted yes. The motion carried 3-0.
8. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Right of Entry with Glenn and Eloise Hilderbrand for 110 Banfield Lane for pipe, cleaning, repair/replacement/removal for flood mitigation purposes. All Supervisors voted yes. The motion carried 3-0.
9. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$24,042.70; Friends of Chart. Comm. Parks: \$3,235.03; Local Services Tax Fund: \$9,385.68; Sewer Fund: \$205,624.19; Rev. Gaming Fund: \$12,045.80; Eng. Rev. Escrow Account: \$356.25; Light and Hydrant Fund: \$3.42; Fire Tax Fund: \$2.59; Act 13 Impact Fee Fund: \$6,868.74; Comm. Center Operating Fund: \$3,368.00

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. Community Center Flooring -This quote is in the boards packet for review. Additional information may be needed.
2. Pickleball/Park/Community Center Camera Quotes-Additional quotes are being collected for this item.
3. August storms / flooding- The Township and Staff are addressing issues and concerns.

4. Trolley Museum request for vacation of a portion of Reliance Dr.-The Trolley Museum is moving forward with this item. The Board is in favor.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve The Township Manager to Advertise the request for vacation of a portion of Reliance Drive to the Trolley Museum. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT

Jeff Brodnick 132 Cummins Ave asked if the church consolidation will affect his property.

The Township Solicitor is handling the issue with the Alley. This affects the consolidation. The Board has tabled the motion given the dispute over the vacated right of way. Therefore, they cannot answer Mr. Brodnick's question currently. The Township Solicitor will get in contact with Mr. Brodnick's Attorney.

Lark Altman Summerfield Woods HOA Representative asked the board if there has been any update on the dumping issue and the three way Stop Sign.

Robert Fetty, Chartiers Code Enforcement Officer, took pictures of the dumping area. It's hard to enforce anything unless the perpetrator is caught at the time of dumping.

Robert will check with the Solicitor on Sending a Violation Letter to the Developer as he owns this piece of property.

The Stop Sign will need to be investigated further to see if it's permissible.

ADJOURN

Time: 5:38 pm

Secretary, Frank Wise Jr.

Recording Secretary, Jamie Rozzo